

**PROPOSED
MINUTES
of the**

**APPROVED MINUTES
October 16, 2019
REGULAR MEETING of the BOARD OF EDUCATION
of the
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT
Held in the Senior High School, Room 11
Conklin, New York, County of Broome**

**MEMBERS
PRESENT:** Mr. Robert Strick
Mr. Jack Bell
Ms. Mary Haskell
Ms. Kelly Howe
Mr. Mark Leighton
Mr. Ryan Remza (6:07)

MOTION

SECONDED

APPROVED

Leighton
Bell
11/20/19

**MEMBERS
ABSENT:** Ms. Suzanne Vimislik

**ALSO
PRESENT:** Mr. Roland Doig, Superintendent
Ms. Natalie Brubaker, Assistant Superintendent
Ms. Karen Mullins, District Clerk
Mr. Ethan Berry, Business Executive
Mrs. Jill Rich
Mr. Ralph Schuldt
Mr. Scott Snyder
Ms. Sydelle Steward
Michele Smith
Bobbi Jo Hatton
Jerry Mullins, SRO
Mrs. Shannon Hogan, SVTA Representative
Jessica Wright
Teri Howard
5 Parents
4 Students

Mr. Robert Strick, Board President, called the meeting to order at 6:00 pm.

RECORD OF ATTENDANCE – Mr. Bell made a motion, seconded by Mr. Leighton, to accept into record the attendance for the October 16, 2019, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (5 yeses)

APPROVAL OF MINUTES – Mrs. Howe made a motion, seconded by Mr. Leighton to approve the minutes of the September 18, 2019, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (5 yeses)

VOICE OF THE PUBLIC #1 – No Comments

NEW BUSINESS – No Report

FINANCIAL REPORT – Mr. Bell made a motion, seconded by Mrs. Haskell, that the Board acknowledges receipt of the September financial reports. Upon vote the motion was approved unanimously. (6 yeses)

SUPERINTENDENT'S REPORT – Mr. Doig recognized the Board of Education for School Boards Recognition Week and thanked them for the time that they give to the district.

Resolutions – Mr. Leighton made a motion, seconded by Mr. Bell, to approve the following resolutions:

Special Education Recommendation – that the Susquehanna Valley Board of Education:

- Authorize the 7 services recommended on the CSE list dated 9/10-10/7/19

Resignation – that the following resignation be approved:

<u>Name</u>	<u>Position / Location</u>	<u>Effective Date</u>
Mark Morgan	Girls' Asst. Swim Coach Athletics	9/25/19
Bobbi Jo Hatton	Teacher Brookside	10/17/19

Leave of Absence – that the following leave of absence be approved:

- that Ashley Zietz, Middle School teacher, be granted a medical leave of absence from on or about October 30, 2019 through January 21, 2020.

Non-Instructional Appointment – that the following non-instructional appointment be approved:

<u>Name</u>	<u>Position / Location</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Adrienne Weaver	Food Service Helper Donnelly	As Per Contract	10/17/19

Instructional Substitute Appointments – that the following instructional substitute appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Thomas Clements	Substitute Teacher – Certified	As Per Contract	10/17/19
Christina Gusefski	Substitute Teacher – Certified	As Per Contract	10/17/19
Iain Cockram	Substitute Teacher – Non-Certified	As Per Contract	10/17/19
Brian Burgamy	Substitute Teacher – Non-Certified	As Per Contract	10/17/19
Karen Stanley	Substitute Teacher – Non-Certified	As Per Contract	10/17/19
Troy Humphrey	Substitute Teacher – Non-Certified	As Per Contract	10/17/19
Jack Bochicchio	Substitute Teacher – Non-Certified	As Per Contract	10/17/19
Samantha Cavanaugh	Substitute Teacher – Non-Certified	As Per Contract	10/17/19
Shakilah Reddock	Substitute Teacher – Non-Certified	As Per Contract	10/17/19
Melissa Bronson	Substitute Teacher – Non-Certified	As Per Contract	10/17/19
Joseph Smith	Substitute Teacher – Non-Certified	As Per Contract	10/17/19

Non-Instructional Substitute Appointments – that the following non-instructional substitute appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Mikayla Djokic	Substitute Food Service Worker	As Per Contract	10/17/19
Cathy Huber	Substitute Food Service Worker	As Per Contract	10/17/19
JoAnn McManamon	Substitute Food Service Worker	As Per Contract	10/17/19
Dianna Mosher	Substitute Food Service Worker	As Per Contract	10/17/19
Geri Wilcox	Substitute Food Service Worker	As Per Contract	10/17/19
Ellen Hotchkiss	Substitute: Teacher Aide, Typist, Food Service Worker	As Per Contract	10/17/19

Extra Class Stipends – that the following extra class stipends be approved:

<u>Name</u>	<u>Subject</u>	<u>Stipend</u>
Colin Staiger	Chemistry – 6 classes	As Per Contract
Deb Merrell	Algebra I – .5 classes	As Per Contract
Matt Strick	Algebra I - .5 classes	As Per Contract

Athletic Department Appointments – that the following winter athletic department coaches be appointed:

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Head Varsity Boys' Basketball	Mark Ward	As Per Contract
Head Varsity Girls' Basketball	Chad Freije	As Per Contract
Head Varsity Cheerleading	Mary Clark	As Per Contract
Head Varsity B/G Bowling	Ray Lasky	As Per Contract
Head Varsity Boys' Swimming	Nathanael Dingman	As Per Contract
Head Varsity Wrestling	Jamie Lupole	As Per Contract

Head Varsity Indoor Track	Rick Cleary	As Per Contract
Head Varsity Indoor Track	Grace TabEEK	As Per Contract
Assistant JV Boys' Basketball	Matthew Davern	As Per Contract
Assistant Mod Boys' Basketball	Anthony Ruffo	As Per Contract
Assistant Mod Boys' Basketball	Shawn Baldwin*	As Per Contract
Assistant JV Girls' Basketball	Ray Haskell	As Per Contract
Assistant Mod Girls' Basketball	Allison Haskell	As Per Contract
Assistant Mod Girls' Basketball	Steve Haskell	As Per Contract
Assistant JV Cheer	Megan Tiziani	As Per Contract
Assistant Varsity Bowling	Rick Pflanz	As Per Contract
Assistant Varsity Boys' Swimming	Mark Morgan	As Per Contract
Assistant JV Wrestling	Jason Goldman	As Per Contract
Assistant Varsity Indoor Track	Allison Cass	As Per Contract

Bid Award – that the Susquehanna Valley Board of Education approve the Meat & Cheese Bid for the months of March-April and that it be awarded to the following vendors:

Renzi	Maines	Sysco	BC Provisions	Lupos	Slate Foods
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Donations – that the following donations be approved:

- that the Board of Education accept a donation from Dollar General Literacy Foundation in the amount of \$2000.00, and hereby appropriates the amount into the General Fund as follows:
- that the Board of Education accept a donation from DonorsChoose.org for 91 books donated to the RTS Middle School.

Budget Transfers – that the following budget transfers be approved:

<u>From</u>	<u>To</u>	<u>Amount</u>
A 2110.121-04-201	A 2110.120-01-200	\$73,168.00
A 2110.121-04-201	A 2110.120-04-201	\$36,832.00
A 2110.130-06-203	A 2110.120-04-201	\$39,465.00
A 2250.150-05-400	A 2250.150-06-400	\$143,301.00

Correcting Tax Bills – that the following be approved:

WHEREAS, there are times when the District may issue an erroneous tax bill resulting from a clerical or arithmetic error, and
 WHEREAS, holding the correction to the next Board of Education meeting may result in an overpayment by the tax payer or an underpayment to the District, and
 WHEREAS, the District seeks the most efficient and expeditious means of correcting the tax bill,
 RESOLVED, the Board of Education hereby delegates to the Central Business Office the authority to make corrections in erroneous property tax bills.

Tax Refunds – that the following tax refunds be approved:

Resolved, upon the recommendation of the Superintendent of Schools, following receipt of an executed Application for Refund or Credit of Real Property Taxes from David C. Hamlin, Director of Broome County Real Property, dated September 12, 2019, that an error was made in the 2019-20 tax year and the tax/STAR amounts should be adjusted as follows:

NAME:	Broome County Land Bank
PROPERTY ADDRESS:	2339 Oswego Street Binghamton, NY 13903
TAX MAP #:	160.20-2-9
ASSESSMENT 2019-2020:	\$14,000.00
REFUND:	\$587.92
REASON:	Wholly exempt parcel – need to cancel tax
NAME:	Town of Conklin
PROPERTY ADDRESS:	15 Berota Court Conklin, NY 13748

TAX MAP #:	194.08-2-15
ASSESSMENT 2019-2020:	\$498.00
REFUND:	\$22.53
REASON:	Wholly exempt parcel – need to cancel tax
NAME:	Town of Conklin
PROPERTY ADDRESS:	21 Berota Court Conklin, NY 13748
TAX MAP #:	194.08-2-16
ASSESSMENT 2019-2020:	\$415.00
REFUND:	\$18.77
REASON:	Wholly exempt parcel – need to cancel tax
NAME:	Donna Reynolds
PROPERTY ADDRESS:	87 Main Street Kirkwood, NY 13795
TAX MAP #:	211.14-1-7
ASSESSMENT 2019-2020:	\$76,900.00
REFUND:	\$1,375.09
REASON:	Enhanced STAR not applied

School Policy 1st Reading – that new School Policy #7440, Student Voter Registration and Pre-Registration, be reviewed. Second reading/adoption to be recommended at the November 20 2019, Board of Education Meeting.

Upon vote the motion was approved unanimously. (6 yeses)

Internal Audit Report – Mr. Bell made a motion, seconded by Mrs. Howe, that the 2018-19 External Audit Report submitted by Insero & Co. CPA’s, LLP, and the associated Corrective Action Plan be accepted by the Susquehanna Valley Board of Education.

Upon vote the motion was approved unanimously. (6 yeses)

Resolutions – Mr. Remza made a motion, seconded by Mrs. Howe, that the 2018-19 External Audit Report submitted by Insero & Co. CPA’s, LLP, and the associated Corrective Action Plan be accepted by the Susquehanna Valley Board of Education.

Upon vote the motion was approved unanimously. (6 yeses)

Appointment Brookside Elementary Principal – Mr. Leighton made a motion, seconded by Mrs. Howe, that Bobbi Jo Hatton be appointed to the position of Principal, current assignment at Brookside Elementary, effective October 17, 2019, with a salary as per contract, with a four-year probationary period, and is eligible for tenure October 17, 2023.

Upon vote the motion was approved unanimously. (6 yeses)

ASSISTANT SUPERINTENDENT’S REPORT – Mrs. Brubaker reported on the Superintendent’s Conference Day held October 11. She stated that the teachers and aides were split up into two groups with one group working on adverse childhood experiences, trauma and resiliency. The other half of the staff did a poverty simulation held by the Southern Tier Homeless Coalition. She reported that the PDP Committee, the AIS Committee and other committees are continue to meet. She said that next week Mrs. Steward, Mrs. Paulo, Mrs. Barry and herself will be heading to Syracuse for the first of their meetings at the National Center on Rural Education Research Network conference. The next conference will be held in Pittsburgh. She stated that this is in regards to the grant that we were accepted into with a couple other local schools through Harvard University.

BOARD OF EDUCATION DEVELOPMENT REPORT – No Report

VOICE OF THE ADMINISTRATORS – Mr. Snyder reported that they recently held a sixth grade mini dance, Fall Fun Night is next week, and the five week reports are also coming up. He thanked Mrs. Brubaker for the poverty simulation, and stated that it was very well received. He said that the eighth graders during the first four weeks did a

readers workshop program and have read over 200 books. They look to continue this and read another 300 books over the next few weeks.

Mrs. Hogan reported that the SVTA wanted to thank Mrs. Brubaker for a very productive and relevant Superintendent's Conference Day. They felt it was very applicable to what they do every day with the families that they work with on all levels.

Mr. Schuldt reported on Phase II of the capital project. He said that quite a bit of work was done over the long weekend, and they are still working on the electrical panel replacement at the elementary schools. He said that a short punch list is started and they will continue to work on those items. He said that they are still waiting on the review of the Smart Schools Project, which consists of safety vestibules and camera work.

VOICE OF THE PUBLIC #2 – None

Executive Session – Mr. Leighton made a motion, seconded by Mrs. Haskell, that the Board of Education meet in Executive Session to discuss personnel and contract negotiations. Upon vote the motion was approved unanimously. (6 yeses)

At 6:35 p.m. the Board recessed

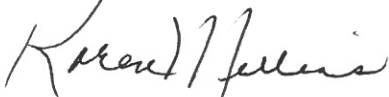
At 6:37 p.m. the Board met in Executive Session

At 7:41 p.m. the Board returned to Regular Session

MOTION TO ADJOURN – Mr. Remza made a motion, seconded by Mr. Leighton, that the meeting be adjourned. Upon vote the motion was approved unanimously. (6 yeses)

There being no further business, Mr. Strick adjourned the meeting at 7:41 p.m.

Respectfully submitted,



Karen A. Mullins
School District Clerk

